

LOS ALAMOS SPORTSMEN'S CLUB
STANDING RULES

As Adopted 2 Feb 1995

1. Any board member is authorized to spend up to \$100 per month for miscellaneous expenses without specific authorization of the Board of Directors. Receipts are required.
2. The expenditures of money is authorized for rent, utilities, insurance, reaffiliation with state and national associations, post office box rent, bulletin expense without specific action of the Board of Directors.
3. The pistol, skeet, trap, archery and rifle chairmen may purchase ammunition, targets and other expendable supplies in an amount not to exceed \$250 upon approval of the finance chairman, without approval of the Board of Directors.
4. Section chairmen shall be responsible for an annual inventory of all items in their charge by January 1 of the next year. As a matter of policy, incoming chairmen are to verify said inventory by February 15 of said year.
5. Range policies and fees for non-members will be reviewed annually by the board and posted in the clubhouse and on the ranges. Members may invite a guest with them to use the ranges, provided they accompany them on the ranges and this privilege is not abused. This privilege should be used to encourage new members to join the club and not abuse it.
6. The distribution of the club house keys is to be as follows: (a) to board members (b) to any member for a fee of \$5 who wishes to use the building to shoot. Trap and skeet, rifle, and archery keys are to be dispersed at the discretion of the appropriate chairmen. The chairmen are to be responsible for said keys, and maintain a list of who has keys. Club members may borrow clubhouse keys from board members infrequently. The House and Grounds chairman is to keep a record of the dispersal of the clubhouse keys.
7. No officer or member of the club shall be paid for labor or services performed for the club unless the member is acting as an agent of a company or outside business, and with board approval. (This rule is intended to insure our nonprofit standing with the U.S. DOE, GSA and IRS which is required as part of our lease.)
8. No bills will be accepted for payment by the Treasurer without a written receipt, and only from board members.
9. A LASC member designated by the Board of Directors as the official representative of the club to attend a state or national meeting shall be appropriated public relations money as agreed upon by the Board of Directors.
10. Range Closures:
 - (a) All range closures **must** be approved by the Board of Directors in advance of the date of closure.
 - (b) The general membership shall be notified in advance of the closure via the club bulletin.

(c) The section requesting the closure will be responsible for posting a sign on the range(s) during closure at least 30 days in advance.

(d) Closures should be held to a maximum of 3 to 4 hours. All day closures should be avoided unless a range is closed for repairs, improvements, or other good reasons.

11. All correspondence of a general club nature, particularly dues to club affiliation, shall be return addressed to the club post office box number. The treasurer shall pass on incoming information to the secretary, who will log the receipt of such information and immediately pass it on to the appropriate person.

12. Polling of the board to conduct business shall be prohibited unless the board, at its first business meeting of the current year decides otherwise and establishes conditions whereby such polling may be conducted.

13. A club member who terminates his membership by physically moving from the Los Alamos vicinity and subsequently moves back into the Los Alamos vicinity may renew his membership without the payment of the new member initiation fee. Such a move must represent an absence of one year or more. Absences of one year or less due to temporary job assignments are covered by granting an extension of membership equal to the unexpired membership time existing when the temporary assignment commences.